



Parent Guidebook 2024

Week 1: Born to be Wild

Week 2: Messy Madness

Week 3: Walk the Plank!

Week 4: Music Mayhem* (4 day week)

Week 5: History Mystery

Week 6: Amphibian Adventures

Week 7: Magical Detectives

Week 8: Extinct Exploration

June 10-14

June 17-21

June 24-28

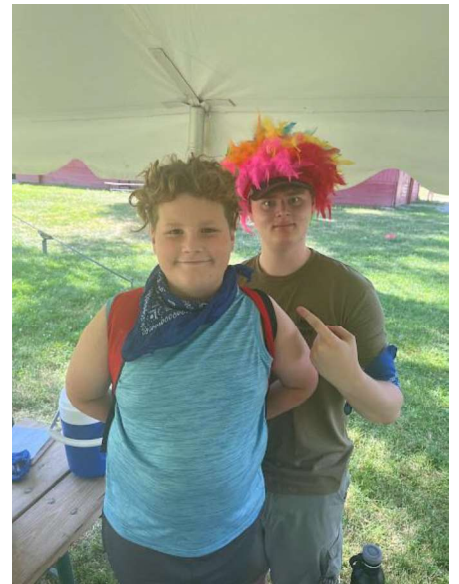
July 1-3, 5

July 8-12

July 15-19

July 22-26

July 29-Aug. 2



Dear Parents,

Welcome to Camp FUNset and thank you for choosing our camp for your child this summer.

I will be acting as Camp Director this summer while Tyler is out on her maternity leave. You may have spotted me at camp in the past, I'm usually in some sort of crazy costume yelling into a megaphone. I am excited to spend the summer with your awesome kiddos and step into this new leadership role. I have been at Camp FUNset since 2019 and have learned *so* much through all my years of experience working with children as well as being a mother of two.

This summer I look forward to helping your child grow in their self-confidence, friendships, and knowledge. Our programs are not only centered on having fun, but on education as well and I hope that your child is looking forward to all of the wonderful new things we have in store for them this summer. It is my goal to make Camp FUNset a safe and positive environment where campers feel totally comfortable just being themselves.

This summer, I hope your child comes home dirty, exhausted, and with stories to tell. Then I will know I have done my job well. Please take some time to review this guidebook with your child. This guidebook explains what to expect from camp, as well as our behavior policy.

Your child's safety is paramount to me; as a mother, I understand that you are trusting me with your most prized possession when you drop them off at Camp FUNset. I take this responsibility very seriously and have trained my staff to ensure that they do as well. If you ever have any questions or concerns, please reach out to me directly.

Thank you again for choosing Camp FUNset, I am so looking forward to this summer!

Sincerely,

Pixie
Angie Walker
Camp FUNset Director 2024
219-252-5414
Angie.walker@porterco.org





Communication

Contacting Camp Staff

Please contact the Camp Staff listed below with any questions, comments, or concerns. If contact with the counselors or other camp staff is requested, the Camp Director will arrange it. Please contact during normal business hours. Our preferred method of contact is either by phone or through our Camp Doc software. If an in-person meeting is preferred, this can be scheduled directly through the Camp Director.

Camp Director:

Angie Walker (Pixie)
(219)-252-5414
Angie.walker@porterco.org

Park Superintendent

Jake McEvoy
(219)-548-0221
Jake.mcevoy@porterco.org

Contacting Your Camper

If you need to contact your child at camp, please call 219-252-5414 and a staff member will relay a message. Please limit your calls only to urgent matters. Campers are not allowed to bring or use cell phones at camp.

Weekly Camp Information

You will receive important updates and information regarding your camper's week via email through our CampDoc software in addition to a weekly camp newsletter.

You can find Porter County Parks and Recreation and Camp FUNset on Facebook (<https://www.facebook.com/campfunset>). Visit the camp Facebook page for pictures and updates on activities and happenings throughout your camper's week!

Pictures

We strive to document and share as much of our campers' experiences at Camp FUNset as we can! Please go to Facebook and our Flickr account to access photos of your camper, their camp friends, and counselors in action. <https://www.flickr.com/photos/pcparksandrec/albums>.

Mission & Principles

Camp FUNset Mission Statement

Camp FUNset is dedicated to positively enriching and empowering campers by providing a safe, fun, and educational experience to each camper through a diversity of activities as well as qualified and well-trained staff in an outdoor environment.

Camp FUNset Motto

“All for fun and fun for all!”

Core Principles and Goals

- We will provide a safe environment where kids can spend their summers with positive role models, while developing their social skills as they make new friends.
- We will connect kids with nature and help them gain an appreciation for the community they live in and respect for the environment around them.
- We will include enriching educational activities built around academic standards that keep camper’s brains engaged and curb summer learning loss.
- We will provide kids the chance for personal growth, building confidence, courage, and self-esteem while creating fun memories and an incredible and rewarding summer camp experience.
- We remain dedicated to a commitment of excellence and focus on promoting core values including honesty, respect, and responsibility.

Porter County Parks and Recreation Mission Statement

The mission of the Porter County Parks and Recreation Department and board is to preserve, protect, and manage the natural, cultural, and recreational resources within a diverse park system.

We are committed to delivering youth, adult, and school programs to the residents of Porter County and Northwest Indiana, while also providing a gateway into the natural beauty of our area through its unique parks and trails.

Camp FUNset Overview

Location

Sunset Hill Farm County Park
775 Meridian Rd.
Valparaiso, IN 46383

Programs, Eligibility, Dates, and Hours of Operation

Camp FUNset provides a traditional camp setting on a 238-acre diverse property with 8 weeks of programming from June 10- August 2 including day camp as well as sunrise and sunset camp.

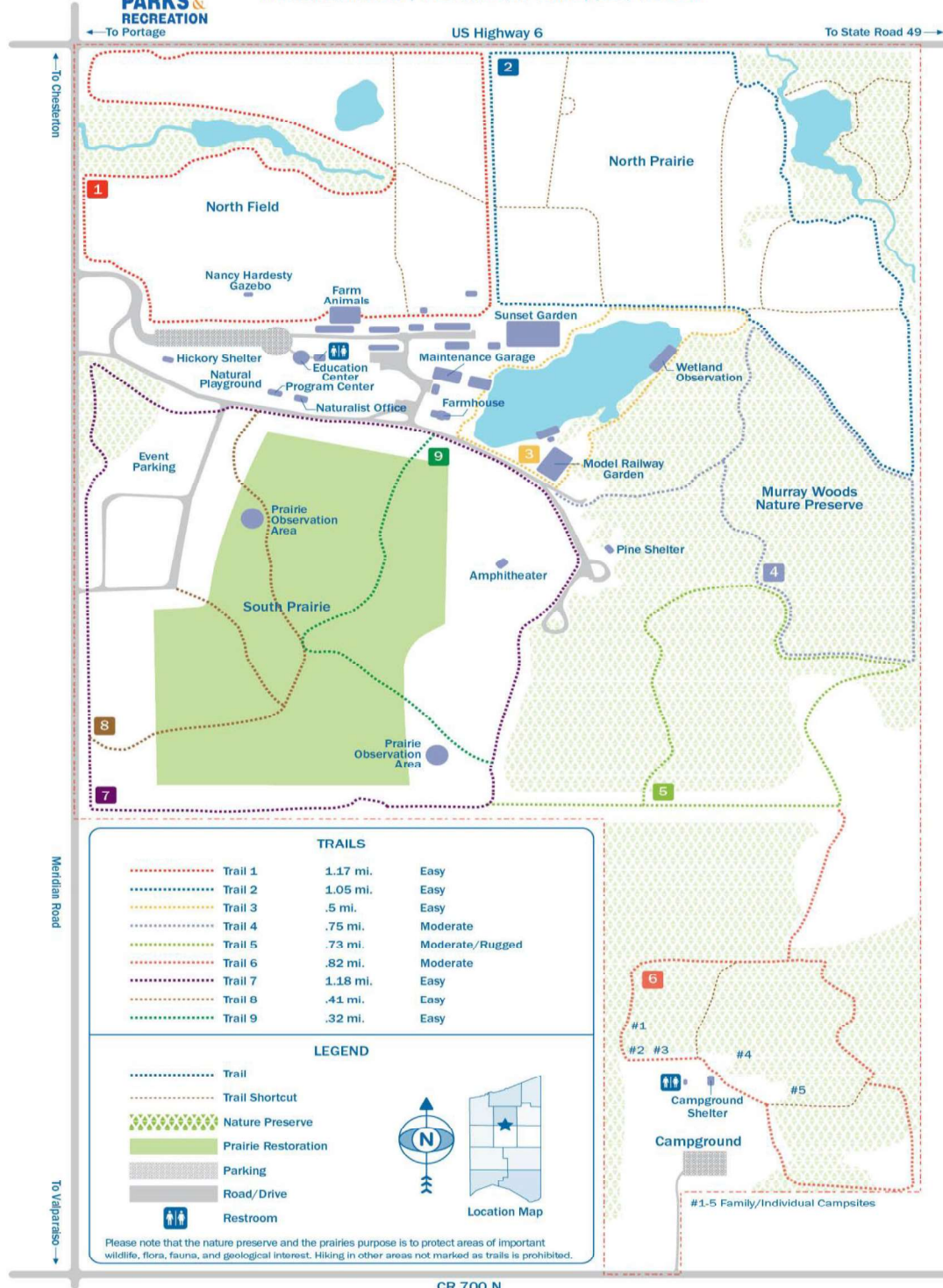
Day camp and sunrise and sunset camp are available to youth who will be entering Kindergarten–8th grade in the 2024-2025 school year. Each camp week runs Monday-Friday (except for the week of the 4th of July) and campers register for one full week at a time for up to 8 weeks.

Day camp runs from 9am-3pm. Sunrise camp runs from 7am-9am. Sunset camp runs from either 3pm-4pm or 3pm-6pm. Campers register for sunrise and sunset camp by the week.



SUNSET HILL FARM COUNTY PARK

775 MERIDIAN ROAD | VALPARAISO, IN 46383 | (219) 465-3586



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2024 Camp FUNset Dates, Themes, & Tuition

Every week of Camp FUNset consists of a detailed schedule of activities including art, STEM, archery, farm animals, garden, nature exploration, games, character & social development, and much more. The activities within these areas change weekly in accordance with the weekly theme.

Tuition: \$175, except for the week of July 1-5 due to the 4th of July holiday on Thursday.

One complimentary Camp FUNset t-shirt is given to each camper per summer. Additional shirts are available for purchase.

Week 1: Born to be Wild June 10-14 Come embrace your wild side! Campers will put themselves to the test, exploring nature and learning how to survive in the wild. We will be getting our hands dirty searching for wildlife in the forest and pond as well as building our own shelters in the wilderness.

Week 2: Messy Madness June 17-21 CAUTION: THIS WEEK WILL BE MESSY! But, that is what camp is for, right? Prepare to engage in all of the wildest, messiest things Camp FUNset has to offer. Try on spaghetti hair, play in the mud and put paint on your face. Its going to be a crazy time!

Week 3: Walk the Plank! June 24-28 Do you love exploring and friendly competition? Campers will become pirates battling for the best loot and hiding it in places where the other pirates won't find it. Can these campers keep their treasures safe? Can they score even more treasure by the end of the week? We can't wait to find out!

Week 4: Music Mayhem July 1-3, 5 (*4 day week) If we know one thing it is that our campers LOVE to show off their musical skills. Let's jam out, boogie down and rock on together all week long. *No camp Thursday. July 4.

Week 5: History Mystery July 8-12 Take a journey with us back to Ancient Egypt, Greece, the Renaissance, the Wild West and many other exciting historical times! Adventure through these iconic times with us, as we put our own Camp FUNset spin on it!

Week 6: Amphibian Adventures July 15-19 Slide like a salamander and splash like a frog at camp this week. We are doing all things wet, slimy and splashy! Campers will get wet during this water game filled week!

Week 7: Magical Detectives July 15-26 There is a mystery to solve here at Camp FUNset and we need your help to uncover the clues and put all the pieces together. Which team can solve the mystery first by using their creativity, ingenuity and a little pinch of camp magic?

Week 8: Extinct Exploration July 29-Aug. 2 Pixie's Camp Time Machine blew up and has sent all of Camp FUNset back to the past.....and we mean WAAAYYYYY back. Discover dinosaurs, ancient shark species and other extinct creatures and end your summer with a week that will be truly colossal!

**50% deposit due upon registration.
The remaining 50% balance of each camp is due the week prior to the start of that camp.*

Registration

Registration Procedures

Registration can be completed online for all camp programs beginning March 6th through our website www.portercountyparks.org/campfunset using a credit or debit card.

Registration remains open through the Monday before each week of camp and will close at the end of that day. All necessary forms must be completed and submitted during the online registration process.

If all available openings for a camp week have been filled, any subsequent registrations for that week will be added to a waiting list with no charges applied. After registration closes, any openings for that week will be filled from the waiting list before the camp week begins. Families on the waiting list will be contacted in the order that they registered.

Parents are responsible for notifying Camp Staff of any changes in information (address, phone number, health status, adults authorized for pick up, etc.) after registration occurs.

Payment Policy

Payment can be made online using a credit or debit card.

A 50% deposit is required for each week upon registration. The remaining 50% balance will be due when registration closes on Monday, 1 week prior to the first day of each camp. If full payment is not received 1 week prior, the camper's registration for that week of camp will be canceled.

All payments for accepted waiting list registrations, including participation in Sunrise/Sunset Camp, must be paid in full upon registration and must be completed by the Monday before the camp week begins. If full payment is not received, the registration for that week will be canceled.



Refund/ Cancellation Policy

All refunds must be requested at least two weeks prior to the start date of the camp for which a refund is requested. Families will be refunded for the week as long as the request is made more than two full weeks before the start of that camp week. There is a \$50 cancellation fee for all weeks of camp. This policy is not negotiable. Refunds will not be issued if requested less than two weeks in advance.

All waiting list payments will be final and ineligible for any refunds or transfers.

Scholarships

Scholarships are available for campers meeting federal standards for free/reduced lunch or other public assistance

programs. Current documentation of enrollment in the above listed programs must be provided.

Scholarships are awarded at 50% off up to 4 weeks of camp per camper per season. Scholarships cannot be applied to Sunrise and Sunset camp.

Scholarships are limited and awarded on a first-come, first-serve basis. Contact camp staff at 219-252-5414 or angie.walker@porterco.org for more information or to apply.

A Week at Camp

Each week of Camp FUNset hosts a new adventure through different weekly themes and awesome finales every Friday. In addition, every week includes team building activities, games, STEM, arts & crafts, archery, nature hikes, farm time with our animals & garden, wagon rides, finale events, and much more! Daily schedules vary by team, but all campers participate in all scheduled weekly activities by the week's end.

Typical Weekly Schedule (example)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30am-9am	Drop-Off & Team Camp	Sunrise Camp	Sunrise Camp	Sunrise Camp	Sunrise Camp
9am-9:30am		Drop-Off & Team Camp	Drop-Off & Team Camp	Drop-Off & Team Camp	Drop-Off & Team Camp
9:30am-10am	Opening Ceremony	Nature	Garden	Special Guest	Choose Your Own Adventure 1
10am-10:30am	Ice Breaker Games				Choose Your Own Adventure 2
10:30am-11am		Archery 1	Hike	Archery 2	
11am-11:30am	Lunch			Pizza Lunch	
11:30am-12pm	Art 1	Lunch	Lunch	Lunch	Wagon Ride
12pm-12:30pm		Recess	Recess	Recess	Finale
12:30pm-1pm	Playground	Animals	Art 2	Reset	
1pm-1:30pm					
1:30pm-2pm	Theme	STEM 1	Games	STEM 2	Closing Ceremony
2pm-2:30pm					
2:30pm-3pm	Debrief & Pick-Up	Debrief & Pick-Up	Debrief & Pick-Up	Debrief & Pick-Up	Debrief & Pick-Up

Activity Descriptions

Throughout all of our camp activities we incorporate the theme of each weekly session and the core goals and principles of Camp FUNset. Below is a basic description of each block of our weekly day camp schedule listed in alphabetical order. The specific activities in each area change weekly.

Animals: This is a time in which the campers have the opportunity to care for, feed, pet, and love on Sunset Hill's farm animals through hands-on educational experiences led by a park naturalist.

Archery: Occurs twice weekly and gives campers the opportunity to learn and practice the skill of archery on our archery range with a trained facilitator.

Art: Occurs twice weekly giving campers the opportunity to learn about art while completing many different projects throughout the summer related to each week's theme. All art rotations are led by a specialist instructor.

Closing Ceremony: This is an all-camp event that takes place on Friday afternoons and serves as a special close to the camp week; it includes themed activities and rituals.

Daily Debrief: This occurs at the end of every day and provides a chance for each team to come together so campers can share their thoughts about that day's activities as they wait to be picked up.

Finale: A large-scale all-camp event held on Friday afternoon that changes weekly in accordance with the theme.

Garden: Campers spend time in the garden with a park naturalist having hands-on educational experiences including planting, picking, and eating what they have grown.

Hike: Campers will go on a different hike each week with their individual team. This will allow them to have some down-time as they explore different areas of the park with their friends.

Lunch: Occurs every day in each team's tent with counselors present. Campers are required to bring their own lunches and will be responsible for cleaning up after themselves prior to dismissal. Composting and recycling are encouraged. On Fridays we will provide pizza for our campers!

Nature: Campers are given the chance to explore nature and get some much-needed fresh air! Planned activities will be provided, but campers are encouraged get creative in how they want to spend this rotation.

Opening Ceremony: This is the kickoff to the camp week on Mondays. It is an all-camp event that includes introductions, activities, rituals, and an overview of the camp rules, structure, and schedule.

Playground: During this part of the camper's week, they get to enjoy playing at Sunset Hill's natural playground while engaging in many different games and activities of their own creation.

Recess: This serves as free time for the campers throughout the week. Counselors and specialists will supervise while campers can freely play on our playground and in the STEM building. Campers will have access to equipment, games, and art supplies during this time. On Fridays, this time includes an all-camp wagon ride leading into the weekly finale event.

Reset: Camp is busy! During reset time campers and their counselors take some time to rest and reset. Campers are encouraged to participate in active or passive mindfulness activities and games such as animal yoga, read aloud story time or nature journaling.

Special Guest: Each week a different special guest will come to the park and give a presentation or lead an activity related to their specialty and that week’s theme.

STEM: Occurs twice weekly during which campers get to participate in hands-on science, technology, engineering, and math projects. We love to do egg drops, newspaper forts, and other fun experiments!

Ice Breaker Games: Campers will meet with their individual team, engage in team building activities, and participate in a cooperative effort to create a behavior agreement that will be honored by the counselor and campers throughout the week.

Team Camp: This occurs Monday morning while the campers arrive. Campers will get to know their team through introductions and name games led by individual counselors with their teams. This provides an opportunity for campers to settle into the camp environment and get to know other campers and the staff while having fun.

Theme: This is a weekly rotation that hosts an activity specifically tailored to each week’s theme. The activities for this rotation will change weekly.

Sunrise and Sunset Camp

Overview

During Sunrise and Sunset Camp, campers will have the opportunity to extend the camp fun through board games, arts and crafts, and time on our playground. Sunrise and Sunset Camp operates in the same facilities, with the same staff, and under the same policies as day camp. Drop-off for Sunrise Camp and pick-up for Sunset Camp will be at the Horton Education Center, better known as the Silo. One snack per camper will be provided.

Eligibility, Hours, and Fees

Campers must be eligible for and enrolled in day camp to enroll in Sunrise and Sunset Camp. Campers enroll in extended camp hours by the week. The rates listed below are weekly rates. Sunrise and sunset camp can be registered for individually online.

Sunrise Camp	7am-9am.....\$30
Sunset Camp	3pm-4pm.....\$25
	3pm-6pm.....\$40

Arrival & Departure Procedures

Overview

Day Camp drop off runs from 8:45-9:15. If you need to drop your camper off before 8:45 please sign them up for sunrise care. This is a safety priority, thank you for helping us ensure every camper is accounted for at all times. If your camper is going to be late arriving to camp or you need to pick them up early, please call 219-252-5414 and notify us as soon as possible to arrange the drop-off/pick-up.

In the instance that you are late and you have not contacted us, we will attempt to reach you by phone. If we are unable to reach you, we will call persons listed as emergency contacts. If your camper is not picked up by 3:15, there will be a late charge of \$1 per minute applied. If neither you nor your listed emergency contacts can be reached within a half an hour, the local police will be contacted.

Only individuals listed on the pick up form may pick up your camper. If you need someone that is not listed on the form to pick up your camper you must contact the Camp Director directly via phone 219-252-5414 to make them aware of the change. Your camper will not be released to anyone not authorized. Camper safety is always our number one priority we thank you in advance for your understanding.

Day Camp drop-off and pick-up

Follow the signs through the main parking lot. Drop-off and pick-up will now be at the circle in front of the Horton Education Center (Silo). On **Monday morning**, please walk your camper into the Horton Education Center, there a staff member will check to ensure all emergency contact information is correct, give them their shirt and have them meet their counselor for the week. After Monday morning, you can drive through the loop in front of the Horton Center and a staff member will be present to check your camper in and out every day. Your camper must be signed in and out with a staff member every day.

Sunrise and Sunset Camp drop-off and pick-up

The pick-up and drop-off of Sunset Campers will be at the Horton Family Education Center.

Absences

If your camper will be absent from camp for any reason, please contact camp staff immediately at 219-252-5414. As a reminder, we do not refund tuition for illness, absences or vacations. Missed camp days cannot be transferred to another camp week.

Teams and Staff

Division of Teams

Each camper will be assigned to a team and counselor for the entire week. Teams are divided by age and according to ratios set forth by the American Camp Association. Campers will participate in all activities throughout the week as a team and with their assigned counselor. Each member of the team will receive a bandana in their team color.

Special Requests

We understand that campers may want to be paired with siblings, friends, etc. Please notify us of these requests upon registration. We will do our best to accommodate all special requests; however, requests are not guaranteed and the best scenario for all campers and staff takes precedence.

Counselors

Our counselors are all college-aged students who go through background checks and extensive training including CPR and First Aid certifications. Many of our counselors cannot wait every year for summer camp to begin and return to us year after year! These are hard-working, responsible, fun, and incredibly dedicated individuals who take on the very special task of being a summer camp counselor. Our archery instructor is certified by USA Archery. If you have questions regarding any camp practice at any time please contact the Camp Director, or the Porter County Parks administration staff at 219-465-3586.



Camp Preparedness

Camp Attire

Camp FUNset is an outdoor camp. Please send your child to camp in weather appropriate clothes that can get DIRTY and possibly WET. For your child's protection, closed toed shoes must be worn at all times. Hats and layers are strongly encouraged. We never know what the weather will be here at the park, it tends to get windy and campers can get cold! You may also want to pack a change of clothing just in case. We ask that you please send all of these belongings in a bag or backpack. Please label everything your child brings to camp.

Sunscreen and Bug spray

Sunscreen and bug spray are strongly encouraged! The campers are outdoors all week long, and though we take many efforts to provide shade, they are exposed to the sun. They also often travel in the woods, making bug spray important. Please apply sunscreen and bug spray to your camper prior to arrival at camp. They should also bring some to camp to reapply throughout the day. Staff is available to help with this if necessary.

Water

Water is the best way to combat the summer heat that we spend all day in! We are an outdoor camp and we keep our campers busy. PLEASE SEND YOUR CAMPER TO CAMP WITH A REUSEABLE WATER BOTTLE DAILY! We have water stations throughout camp to refill water bottles.

Lunch

Campers need to bring their own lunch Monday –Thursday, lunch will not be provided on these days! If your camper does not have a lunch, we will do our best to contact you, but if contact cannot be made, we will provide a lunch and you will be charged a fee of \$20. On Friday's lunch will be provided courtesy of Porter County Parks and Recreation. We also encourage the use of reusable containers, recycling, and composting in the spirit of environmental stewardship.

Snacks

Campers are encouraged to bring extra snacks in addition to their lunch, and have opportunities throughout the day to enjoy snacks as needed. Campers are very active and are much happier when provided extra nourishment.

Checklist of Items to Remember

- Dress your child for a day of outdoor adventure and weather
- Change of clothes
- Nutritious lunch & snacks
- Closed toed shoes that can get dirty
- Rain jacket and/or sweatshirt
- Hat and/or sunglasses
- Water bottle
- Insect repellent
- Sunscreen
- Backpack to hold and transport belongings

Personal Belongings

All personal items such as clothing, water bottles, etc. need to be labeled. Camp FUNset and the Porter County Parks Department are not responsible for any personal items that are lost, stolen, or damaged while at camp. Please do not send your child with any valuable personal items. If it is valuable it should be left at home!

Checklist of Items to Leave at Home

- Money and any other valuables
- Phones and/or any other electronic equipment
- Toys
- Weapons (play or real, including pocket knives)
- Fireworks
- Matches/ lighters

Lost & Found Items

All efforts will be made to return items that are labeled to the camper they belong to. If the owner is unknown, items will be placed in our lost and found wagon located at pick up and drop off. Please check the wagon if your child has lost something. You may also call if you find you are missing an item. All items left in the lost and found wagon at the end of the summer will be donated to local charities. The Porter County Parks and Recreation Department is not responsible for any items that are lost, stolen, or damaged.



Behavior Policy

Camp FUNset staff strives to work together with each other, campers, and parents toward cooperative behavior and a cohesive atmosphere. For the safety and enjoyment of all campers and staff, each camper is expected to follow all camp rules during their participation in this program. Please prepare your child for Camp FUNset by explaining all of the rules and regulations to them and discussing any concerns that they may have. We understand children make mistakes and are still learning and throughout the day we will correct behaviors as they occur, however if a camper is repeatedly taking away from the fun camp environment, that camper will be removed from camp activities and the director and another staff member will sit with that child in our “calm down room” and have a conversation on how to make better choices. If the behavior is repeated, the director will have a conversation with that camper and their parent. If there is no improvement in the behavior or if the camper directly threatens the safety of another camper or staff member than a meeting will be held with the Camp Director, Porter County Parks Superintendent and the parents to determine if that child is still eligible to return to camp.

Parents are also asked to speak to staff in a respectful manner. Yelling, berating and other aggressive behavior towards Camp FUNset staff by parents or guardians will not be tolerated and could result in your campers being removed from camp. If you see a concern with our staff please contact our Camp Director or Porter County Parks administration staff.

All Campers Should:

1. Stay with their team and assigned counselor at all times unless given permission by their counselor to do otherwise.
2. Never travel alone through the park! Always travel with a buddy.
3. Report to a counselor if they are sick, hurt, have concerns, or need assistance in any way.
4. Be responsible for personal belongings and keep them in their backpacks during program hours.
5. Respect counselors, campers, special guests, and all other camp staff, as well as all camp and field trip property and facilities.
6. Clean up after themselves at all times. Leave only footprints!
7. Follow directions from all staff and guests in a courteous manner and observe all rules in order to participate.
8. Keep hands, feet, and objects to themselves.
9. Always use appropriate and positive language.
10. Behave in a safe and responsible manner, being helpful and cooperative.
11. Maintain a positive attitude and participate in all activities at the level that they feel comfortable.
12. Make new friends and try new things!

All staff and campers are expected to commit to Camp FUNset’s “Give Me 5” contract. This is represented and symbolized by the hand and giving high fives. Camp staff outline this concept and what it means at the start of each camp day.

Campers also create their own rules on Monday mornings with their team, giving them the opportunity to create their own set of expectations, rules, and consequences. This allows them to work together in defining what acceptable behavior is and is not, thus creating a positive environment that is satisfactory for all.

All campers deserve a positive camp experience; if your camper is experiencing anything of concern please notify the Camp Director immediately! We will address the situation in an appropriate and timely manner. Likewise, staff will notify parents of emerging difficulties and ask for assistance in behavior management.

Behavior Consequences Policy

Campers must display acceptable behavior and be accountable for their actions. Parents and campers both must know and understand the rules that the camper is expected to follow and be aware of the consequences for any violations. Inappropriate behavior will be determined by staff and consequences will be handled in accordance with Camp FUNset’s policy. Redirection of the child’s activity and verbal warnings will be the first forms of correction used. If a problem

continues and further discipline is required, the following will take effect:

1st Step: The Camp Director will meet with the camper and their counselor to discuss and review appropriate behavior. A write-up of the behavior will be documented on a disciplinary action log, which will be given to parent/guardian at pick up.

2nd Step: If there are significant or continual behavior problems, a meeting will be requested with the parents/guardians, the camper, and camp staff to discuss and review appropriate behavior. A write-up of the behavior will be documented on a disciplinary action log. The child may be excluded from camp activities until the behavior is remedied.

3rd Step: If the behavior problem continues, the child may be removed from the Camp FUNset Program for the remainder of that week's session with no refund.

Any vandalism charges incurred will go to the camper(s) involved and their parent(s)/guardian(s).

We hope that promoting respect for each other, campers themselves, and the Park, while conveying expectations clearly, will result in a minimal need for disciplinary measures.

Special Needs

This camp is not 100% wheelchair accessible and we can offer only limited accommodations for campers who have special needs. We do strive to make any accommodations that are possible to best serve each camper's needs. Please speak with camp staff as soon as possible if this is a concern for your child. We apologize for any inconvenience this may cause. We do encourage you to bring to our attention any special needs or concerns that you may have with your child's participation in any activity for any reason. This summer camp program does encourage physical activity and endurance during many activities and we want every camper to fully enjoy their camp experience. While we do our best to accommodate food allergies, our camp is NOT a peanut free or allergen free camp and we cannot guarantee or regulate what foods other campers bring to camp.

Medical Information

Health Policy

If your child is exhibiting any of the following signs, symptoms, or illnesses, please keep your child at home:

- Conjunctivitis (pink eye) or any discharge from the eye
- Fever over 100.4 degrees within the last 24 hours
- Vomiting, diarrhea, or an upset stomach within the last 24 hours
- Signs of general fatigue or discomfort
- Any skin rash
- Head lice
- Chronic cough or runny nose/discharge
- Sore throat accompanied with a fever
- Covid-19 symptoms

In these cases, please follow proper treatment protocols, or consult a physician to determine if your child's symptoms are contagious before they can return to camp. On occasion, a written doctor's note may be required for re-admittance to camp. Children being treated with antibiotics may not return to camp until they have been using the medication for a 24-hour

period and/or until the danger of infecting others has passed.

If a camper has been exposed to, or has, a communicable disease, notify camp staff immediately.

If a child is feeling ill during the camp program for longer than 30 minutes, or is exhibiting any of the signs, symptoms, or illnesses listed above, staff will contact the parent/guardian for pick up. Ill campers should be picked up within one hour. Emergency contacts will be contacted if a parent/guardian cannot be reached. Campers who become ill at camp will be taken to the infirmary and made as comfortable as possible until a parent/guardian picks them up.

Injuries

The staff at Camp FUNset makes all efforts to create a safe environment for all campers. All camp staff are certified in adult & child CPR/AED and First Aid. In the event of minor injuries, first aid will be administered to your child. Minor scrapes and bumps will be reported to the parent/guardian on an accident/incident report. If deemed necessary, 911 will be called (upon arrival, emergency medical care will be deferred to medical personnel). If transportation to the hospital is necessary, a camp staff member will accompany your camper and remain with them until a parent/guardian arrives. The parent/guardian will be called and notified immediately after 911 if any serious injuries occur. Staff will let the parent/guardian know if their child needs to be picked up or was transported by an emergency vehicle to the hospital. In the event that a parent/guardian cannot be contacted, the emergency contacts will be called.

Campers who are unable to attend camp due to an illness or injury will not receive a refund for the days that they are unable to attend unless you are able to give 14 days notice of the cancellation (i.e. for a surgery). Camp days that are missed for any reason cannot be transferred to another camp week.

Medication Policy

In order to best care for all campers we need to be aware of their health history, including allergies and/or medications. Please document this information during the registration process. Our medication policy applies to both prescription and non-prescription medications.

If your child is going to require medication at camp, you must fill out and have on file at camp a medication authorization form in addition to the health history on the registration form. Verbal permission from parents is not sufficient. You can access this form online or by contacting the Camp Director.

Any medications that are brought to camp must be in their original container clearly marked with the child's first and last name, and specific dosage instructions.

All medications must be given directly to camp staff by a parent/guardian. No camper is allowed to possess their own medications, with the exception of inhalers. In cases where campers require Epi-pens or insulin the counselor will carry them and ensure they remain with the child while at camp. The counselors may also carry camper's inhalers. All other medications will be stored in a secure place accessible by camp staff.

Medications are normally dispensed at lunch or kept for emergency needs. All medication administration will be recorded and any unused medications will be returned directly to a parent/guardian.

These policies apply to camp staff as well.



Emergency Preparedness

Emergency Procedures

All camp staff are trained in the proper procedures to take in the event of an emergency as outlined by Camp FUNset's Emergency Action Plan (EAP).

All camp staff carry cellular telephones and walkie talkies. The Camp Director will notify all camp staff in the event of inclement weather or an emergency and camp staff will then carry out the proper procedures as necessary.

During rain showers or storms activities will be modified and held inside shelters. Your child may return home wet and muddy on these days! In the event of more severe weather, a natural disaster or any other life threatening event all campers and staff would report to our on-site safe shelters in accordance with the EAP. The Camp Director will contact parents/guardians as necessary after all of the proper precautions are taken and the campers and staff are safely secured.



These policies are to protect your children. We trust that everyone will help ensure that these policies are carried out and we have another amazing summer at Camp FUNset!

When your child comes home dirty, tired, and with stories to share, then we have fulfilled our duties at Camp FUNset!

Please contact camp staff with any remaining questions at 219-465-3586 or by email at angie.walker@porterco.org

Camp FUNset is proudly presented by:

